

**Wildlife Conservation Society (WCS)
Cambodia Program**

JOB DESCRIPTION

Name :
Position : Assistant to the SRP National Coordinator
Project : Greening Prey Long
Duty station : General Department of Agriculture (MAFF), Phnom Penh
Report to : SRP National Coordinator

.....

Introduction

The Sustainable Rice Platform (SRP) is a multi-stakeholder platform established in December 2011. The SRP is co-convened by UN Environment and the International Rice Research Institute (IRRI) to promote resource efficiency and sustainability in trade flows, production and consumption operations, and supply chains in the global rice sector. The SRP pursues public policy development and voluntary market transformation initiatives to provide private, non-profit and public actors in the global rice sector with sustainable production standards and outreach mechanisms that contribute to increasing the global supply of affordable rice, improved livelihoods for rice producers and reduced environmental impact of rice production.

WCS has piloted SRP in Cambodia since 2015. There are a number of field pilots implemented by different organizations, including WCS, IRRI and AMRU. The General Department of Agriculture (GDA) of the Ministry of Agriculture, Forestry and Fisheries, and stakeholders involved in SRP pilots, have formed a National Working Group for SRP. Following discussion with the SRP Global Secretariat, the GDA have agreed to lead the process of developing a National Chapter for SRP in Cambodia, which will be housed in GDA. SRP principles will then be promulgated through a ministerial decree. The GDA have expressed a need for assistance in this process. In this context, the GPL project is therefore seeking an experienced candidate who can assist the SRP National Coordinator in the GDA as requested.

Duties

The Assistant to the SRP National Coordinator will support the SRP National Coordinator (GDA) to:

- a. Convene an initial meeting of the National Working Group to: ensure country members are SRP full members, develop a common vision and objective statements that are aligned with the overall SRP vision and goal, and identify national challenges and develop a roadmap outlining priority areas addressing the challenges;
- b. Draft a Charter for the National Chapter;
- c. Design a national membership structure for individuals and institutions, covering benefits, commitments, eligibility, fee structure, etc.;
- d. Prepare a 2-year work plan to the SRP Secretariat;
- e. Propose a list of potential Board members, including a representative of the host organization;

- f. Organize election of Board members, in coordination with SRP Secretariat and National Working Group;
- g. Conduct an official launch event once the Charter and Board members have been confirmed by the SRP Secretariat;
- h. Develop a ministerial decree (prakas) on use of the SRP Standards in Cambodia;
- i. Conduct regular meetings of the SRP National Working Group, prior to establishment of the National Chapter;
- j. Facilitate information exchange between SRP pilot projects in Cambodia;
- k. Consolidate input from potential donors to future SRP implementation in Cambodia.

Qualifications and experience

- At least MSc level qualification in agriculture (or related field)
- At least 10 years of experience in the agricultural sector
- Experience of policy development
- Experience of working closely with government (especially in Cambodia)
- Fluent in written and spoken Khmer and English

Other details

Duty station: General Department of Agriculture (MAFF), Phnom Penh

Duration: 2 years

Remuneration: based on qualifications and experience