

**The Wildlife Conservation Society  
WCS Cambodia Program**

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Position : Eco-Tourism and Community Engagement Officer  
Project Name : Preah Vihear  
Duty Station : Kulen Promtep Wildlife Sanctuary (KPWS) and Chhep Wildlife Sanctuary (CWS)  
Period : November 2017-June 2018 and potential of extension  
Report to : Relevant team leader/ advisor

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**Background and Primary responsibilities:**

WCS works in over 60 countries to save wildlife and wild places through science, conservation action, education, and inspiring people to value nature. The WCS Cambodia Program has worked since 1999 to support the Cambodian Government to conserve wildlife, develop and implement policy, develop understand and enforce the law, and especially to implement field projects at seven main sites around Cambodia.

WCS Cambodia is looking for a qualified candidate to fill the position of Eco-tourism and Community Engagement Officer to be based at Tbeng Meanchey, Preah Vihear province. This position requires an individual who is able to travel to remote areas for up to 3 weeks at a time, with Preah Vihear as home base. The work will be in Kulen Promtep Wildlife Sanctuary (KPWS) and Chhep Wildlife Sanctuary (CWS), Northern Plains, with a program based at Tbeng Meanchey. He/she will assist with all responsibilities relating to the overall Eco-tourism in Preah Vihear Province with extensive travel around the site especially the four villages by motorbike, boat and on foot.

**Main tasks:**

1. Assist the target communities in northern plains to develop a structure that will assist the community make decisions regarding tourism activities and cooperate with Tour Guide Companies and manage Village Development Funds obtained from tourism.
2. Help the eco-tourism committee formulate procedures for fund management and utilization, Community Patrolling, conflict management and reporting to relevant authorities.
3. Assist to conduct awareness raising activities related to project activities and natural resource management in consultation with the Mapping teams and Patrol teams in both target areas.
4. Assist tour operators to build the capacity of community tour guides, cooks or committee alone or with partners.
5. Assist to conduct awareness raising materials in cooperation with committee, mapping, research and patrol teams and if required with other organizations.
6. Assist to train and empower committee to facilitate meeting with villagers and/or negotiate with relevant stakeholders
7. Help the committees develop awareness raising material for their specific requirements e.g. explaining committee structure to village, fund management to village, etc.
8. Assist in making work plans, budgets and manage activities for Ecotourism team
9. Maintain good communications with both the local authorities and local communities to promote mutual trust and strong program-stakeholder relationships.
10. Assist committees build infrastructure and maintain equipment by following correct procedures and storage protocols.
11. Eco-tourism data entry for northern plains

**Requirements:**

- Bachelor Degree in Natural Resource Management, Tourism, Management, Business Administration or related fields.
- At least 2-years field work experience on community organizing/development, especially in alternative livelihoods development and or eco-tourism development in Cambodia.

- Experience in training and facilitation skills
- Excellent communication skills in Khmer
- Good speaking, reading, and writing skills in English!
- Computer skills (Word, Excel, Powerpoint,...)
- Knowledge of alternative livelihoods interventions and eco-tourism is an asset
- Knowledge of key biodiversity issues including key wildlife species
- Able to work in remote area with low levels of technical support on site, with significant portions of time spent living and working in communities.
- Ability to travel by motorbike, boat and stay in remote areas.

**This position report to**

Project Manager

Norther Plains Communities Technical Adviser

Eco-tourism and Community Engagement Coordinator