

ឧបសម្ព័ន្ធទី ១ “សេចក្តីបញ្ញត្តិអំពីការកិច្ច វិសាលភាពនៃការងារ”

ATTACHMENT 1 – TERMS OF REFERENCE

The Wildlife Conservation Society

WCS Cambodia Program

Name :
Position : **Education and Outreach Officer**
Project Name : Keo Seima Wildlife Sanctuary (KSWS)
Duty Station : Keo Seima Head Quarter based
Report to : REDD+ & Livelihood Officer and Technical Advisers (TAs)

.....

Introduction:

The Wildlife Conservation Society (WCS) Cambodia program was launched in 1999 and now works in three major forest landscapes – Southern Mondulhiri, the Northern Plains and the Tonle Sap floodplain. Among many other activities, this large program has a history of innovative work in the field of sustainable financing for conservation, including REDD+ (Reducing Emissions from Deforestation and forest Degradation). Two of the three landscapes are designated demonstration sites for the national REDD+ readiness process, and both of these include project areas seeking to sell credits on the voluntary carbon market. Recently, the Royal Government of Cambodia represented by the Ministry of Environment (MoE), through a long-running partnership with WCS, has sold to foreign companies from Keo Seima Wildlife Sanctuary REDD+ Project (Keo Seima REDD+ Project). The net revenues from carbon sales in Keo Seima REDD+ project will benefit local communities through activities such as community-chosen development projects, health care, rural children education and livelihood improvement activities. These activities will be implemented through an agreed REDD+ benefit sharing mechanism. The Education and Health Coordinator will support and assist the REDD+ and Livelihood Officer and technical advisers to assist in the REDD+, Indigenous Community Land Titling (ICT), livelihood development projects and other community development activities in the targets villages in KSWS.

Duties and Responsibilities:

- Conduct an assessment on existing projects related to education of rural children, provision of health care, and sanitation initiatives by all organizations working in and around Keo Seima REDD+ project;
- Facilitate participatory discussions and data collection in each community on education of rural children, and health care and sanitation support needed under REDD+ benefit sharing;
- Produce a strategic plan for education of rural children and health care programs as part of benefit sharing in the Keo Seima REDD+ project, including how to demonstrate link between initiatives provided and successful forest conservation;
- Organize community consultation meetings to consent on the strategic plan;
- Coordinate with NGO partners who are working on education of rural children, health care support, and sanitation initiatives in KSWS;
- Collaborate with the provincial Department of Health and Department of Education to implement education and health care activities, and any other Departments as appropriate;

- Work closely with the provincial Department of Environment and Ministry of Environment to implement an Eco-school program in KSWs;
 - Take responsibility in implementing monthly field-work activities based on the strategic plan for education of rural children, health care, and sanitation in the project;
-
- Assist community members and committees to develop and implement monthly and annual community operational plans related to education of rural children, and health care and sanitation programs under REDD+ benefit sharing, by ensuring gender and equity;
 - Review implementation of the plan and assess the need for re-evaluation of community needs;
 - Assist communities to manage funds, and prepare financial reports from REDD+ fund;
 - Provide technical support, facilitation, follow-up, and monitoring to management committee and members on field activities;
 - Maintain good cooperation with local authorities, commune councils, technical departments and relevant units of KSWs;
 - Support the project teams to raise community awareness on climate change, REDD+, biodiversity conservation and other community outreach activities.

Other Tasks

- Assist the management committees to organize and keep the relevant documents;
- Organize and scan all relevant agreements, bylaws, meeting minutes, and share all relevant photos of field activities to upload into KSWs database;
- Assist the Community TA, REDD+ and livelihood officer and compliance officer when requested

Requirements

- Bachelor's degree in education, rural development or related field
- Minimum two years' experience in education and community development with a non-profit organization
- Strong facilitation, presentation, coordination skills, a good understanding of education of rural children, and natural resource management in the rural context
- Excellent interpersonal communication skills, ability to work independently and as part of a team
- Good English (especially reading and writing)
- Bunong language skills are a plus
- Good analytical/problem solving and critical thinking skills
- Good computer skills (MS Word, Excel, and PowerPoint)