



សហព័ន្ធស្រូវអន្តរកម្ពុជា
CAMBODIA RICE FEDERATION



TERMS OF REFERENCE

1. Overview of Assignment

Project: Sustainable Rice Platform (SRP)
Assignment Purpose: To develop objective statement and vision, roadmap, and national chapter for SRP in Cambodia
Duration: December 2021 – May 2022
Location: Phnom Penh with possibility to travel to provinces

2. SRP – Sustainable Rice Platform

The Sustainable Rice Platform (SRP) is a global multi-stakeholder alliance of over 100 institutional members from public, private, research, civil society and the financial sector. The SRP initiative was originally co-convened by the International Rice Research Institute (IRRI), the United Nations Environment Programme (UNEP) and GIZ and is now an independent member association. SRP works with partners to transform the global rice sector by improving smallholder livelihoods, reducing the social, environmental and climate footprint of rice production; and by offering the global rice market an assured supply of sustainably produced rice.

3. Assignment and Objectives

3.1. Assignment

The General Directorate of Agriculture (GDA), Cambodia Rice Federation (CRF), Wildlife Conservation Society (WCS), CIRAD and Swisscontact have signed a Memorandum of Agreement (MoA) on 23 June 2021 to support establishment of a Cambodia National Chapter of the Sustainable Rice Platform (SRP).

Through the National Chapter, the five core partner organizations (initial working group) and additional members in Cambodia will work with the stakeholder community to form a **National Working Group** to develop the **SRP National Chapter** based on the global SRP Standard for Sustainable Rice Cultivation (including decision making tools and quantitative sustainability impact indicators), and develop and promote outreach models that enable largescale adoption of climate-smart best practices with broad participation and leadership from all actors throughout the value chain, government agencies and non-profit organizations.

This assignment involves developing objective statement and vision, roadmap for SRP and national chapter for SRP in Cambodia. It also involves strengthening network and coordination among relative stakeholders if needed. The SRP five core parties will lead this assignment and support the working group in the processes throughout the development process of SRP Roadmap and National Chapter until launch event.

The assignment will be financially supported by the European Union through WCS under Our Tonle Sap: Lot 4: Integrated Landscape management in the Tonle Sap Biosphere Reserve as part of *Action 2.1.3 Support MAFF to develop a SRP national chapter and ministerial decree, and use it to promote SRP*

The period of this assignment is expected from November 2021 to April 2022.



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3.2. Objectives

The objectives of the assignment are:

- A. To develop a common vision and objective statements that are aligned with the overall SRP vision and goal
- B. To identify national challenges and develop a roadmap outlining priority areas addressing the challenges.
- C. Draft a 2-year workplan for SRP in Cambodia.
- D. Draft a Charter for the National Chapter.
- E. Design a national membership structure for individuals and institutions, covering benefits, commitments, eligibility, fee structure, etc.

4. Scope of Work

Task 1: Develop common vision and objective statements

Task 2: Support the SRP team to organize Consultative workshop and Validation workshop

Task 3: Develop roadmap for SRP Cambodia

Task 4: Develop a 2-year workplan and National Chapter

Task 5: Develop membership structure

Task 5: Produce the report and other relevant documents

Task 6: Provide monthly progress update for the team

5. Deliverable

1. Monthly progress reports
2. Draft objective statement and vision
3. Approved objective statement and vision
4. Draft SRP roadmap outlining priority areas
5. Approved roadmap outlining priority areas
6. Draft a 2 years workplan, national chapter and membership structure
7. An Approved 2 years workplan, national chapter and membership structure

6. Duration and timing of assignment

The period of this assignment is expected to conduct between 3 months to 6 months with total workdays of about 50 days. The earliest start should be December 2021 and latest end date should be by May 2022, with possible extension.

7. Remuneration

Negotiable according to project budget. However, the work is anticipated to require around 3 months to 6 months in total for the whole work. The working contract will be signed between individual/company and Wildlife Conservation Society (WCS) according to WCS standards and regulations as specified in a separate contract

8. Requested Skill Set

The requested skills set of the consultant is provided below:



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- At least 5-year experiences in working in the association field
- Good understanding of how the association is structured and operationalized
- Good communication and documentation skills and ability to lead the group discussions and meetings
- Good management and planning skills
- Good understanding of agricultural mechanization context in Cambodia
- Good interpersonal skills
- Computer literacy especially on Microsoft Word, Power Point and Excel Excellence in English and Khmer, both written and spoken.
- Fully computer literate.
- Excellent writing skills.

9. Application

Interested applicants are requested to submit a CVs with roles, responsibilities and past publication, and cover letter detailing the consultant's suitability for the assignment should be provided no later than close of business on **3 December 2021** to the email address below. Please quote the reference on the subject line of your application. WCS reserves the right to contact only applicants that have been selected for interview.

Application(s) should be directed to:

Recruitment, WCS Cambodia

E-mail: cambodiahr@wcs.org

Contact: 023 217 205